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## Education

### **The University of Wisconsin-Milwaukee**

- **Masters of Science:** Anthropology, 2007
- **Graduate Certificate:** Museum Studies, 2005
- **Bachelor of Arts:** Anthropology, 2001

## Work Experience

### ***Curator of Exhibitions***

#### **Ah-Tah-Thi-Ki Seminole Tribe Museum**

#### **Clewiston, Florida**

**January 2009- August 2011**

As Curator of Exhibitions I acted as division head of the museum's Exhibits Division. General responsibilities included supervising the planning, coordinating, building, and installing of all the museum's permanent, temporary, and traveling exhibitions. Specific responsibilities included:

- Collaborating with Tribal Members on exhibits development.
- Directing exhibit research and development.
- Managing projects, budgets and contracts. (MS Project)
- Assisting in the development of museum programs.
- Planning for the use of collections within exhibits.
- Managing the traveling exhibitions program.
- Pursuing object loans and managing logistics related to exhibits.
- Production of text panels, labels, and catalogs. (Adobe Creative Suite)
- Developing and maintaining exhibit website and social media platform.
- Contributing written material for catalogs, essays, and articles.
- Supervising multiple employees/volunteers/students.
- Assisting in construction and oversight of museum strategic and interpretive plan.
- Handling and transporting collection objects.
- Working with and contributing to collections database. (Past Perfect)

***Collections Project Assistant***  
**Milwaukee Public Museum**  
**Milwaukee, Wisconsin**  
**July 2006-December 2008**

As Collections Project Assistant I oversaw a collection of over 2500 ethnobotanical specimens of Midwestern Native American groups. General responsibilities included cleaning, repairing, digitally scanning, and rehousing specimens. Acting as Project Assistant specific responsibilities included:

- Handling and transporting specimens.
- Constructing database of images and information.
- Directing online exhibit research and development.
- Constructing online exhibition: Check it out at:  
<http://www.mpm.edu/collections/research/ethnobotany/>

***Assistant Exhibitions Director***  
**Gunther von Hagens Body Worlds V.1**  
**Milwaukee, Wisconsin**  
**January 2008-June 2008**

As Assistant Exhibitions Director of Gunther von Hagens Body Worlds traveling exhibit I added technical and administrative expertise to ensure a successful exhibition. General responsibilities included daily management of exhibition, constructing and administering audience surveys, and managing a retail store. Acting as Assistant Exhibitions Director specific responsibilities included:

- Assisting gallery install/deinstall, lighting, object, signage/labeling placement.
- Acting as community liaison for exhibit.
- Conducting research supporting marketing, media and promotional strategies.
- Constructing visitor experience analysis database.
- Supervising multiple employees/volunteers/students/exhibits personnel.
- Assisting with off-site trade show booth support and other promotional activities.

***Collections Assistant***  
**Milwaukee Public Museum**  
**Milwaukee, Wisconsin**  
**March 2006-July 2006**

As Collections Assistant I oversaw the re-organization of over 2000 of the Anthropology Department's collection of ethnographic photographs and micro-slides. General responsibilities included object research, cross-referencing information, working in collections storage. Acting as Collections Assistant specific responsibilities included:

- Determining validity of objects catalogue numbers.
- Physically locating objects in collections and on exhibit.
- Handling and transporting collection objects.
- Correcting any labeling or catalogue errors.
- Working with and contributing to collections database. (Past Perfect)

***Assistant Project Manager for Exhibitions***

**Derse Exhibits**

**Milwaukee, Wisconsin**

**October 2004-November 2005**

As Assistant Project Manager for Exhibitions I contributed to the development and construction of exhibits for the Kohl Children's Museum, Glenview IL.

[www.kohlchildrensmuseum.org](http://www.kohlchildrensmuseum.org) General responsibilities included conceptualization, supervision, and implementation of various aspects of exhibits. Acting as Assistant Project Manager for Exhibitions specific responsibilities included:

- Supervising aspects of the design of permanent exhibits.
- Supervising aspects of fabrication of permanent exhibits.
- Directing aspects of exhibit research and development.
- Conducting research on suppliers and purchasing materials.
- Managing logistics in regards to objects and exhibits.
- Constructing and managing various informational databases.
- Developing maintenance manual for all exhibits at Kohl Children's Museum.

***Assistant Collections Manager***

**Rock County Historical Society (RCHS)**

**Janesville, Wisconsin**

**June 2005-August 2005**

As Assistant Collections Manager I worked within RCHS exhibits and collections. General responsibilities included performing a collections inventory and performing basic conservation. Acting as Assistant Collections Manager specific responsibilities included:

- Inventory of over 3000 objects in RCHS storage.
- Producing condition and inventory reports on all objects in RCHS storage.
- Construction of collections database of objects in RCHS storage.
- Rehousing objects in RCHS storage.

***Exhibitions Project Researcher***

**Ten Chimneys Foundation**

**Genesee Depot, Wisconsin**

**May 2004- September 2004**

As Exhibitions Project Researcher I worked on a specific collection 19<sup>th</sup> Century metal prints. General responsibilities included researching and identifying objects and conceptualizing a temporary exhibit. Acting as Assistant Researcher specific responsibilities included:

- Directing research on historical collection.
- Identifying objects and constructing information database.
- Managing the logistics for the use of collections within exhibits.
- Overseeing production of text panels and labels.

***Assistant Collections Manager***  
**Rock County Historical Society (RCHS)**  
**Janesville, Wisconsin**  
**May 2004-September 2004**

As Assistant Collections Manager I worked within RCHS exhibits. General responsibilities included performing a collections inventory and performing basic conservation. Acting as Assistant Collections Manager specific responsibilities included:

- Inventory of over 1000 objects in RCHS exhibits.
- Producing condition and inventory reports on all objects on exhibit.
- Performing basic conservation duties to objects on exhibit.
- Rehousing objects in RCHS storage.

**Additional Experience**

***Exhibitions/ Collections Volunteer***  
**Mitchell Museum of the American Indian**  
**Evanston, Illinois**  
**January 2012-Current**

Performed exhibition/ collections duties. Work includes:

- Manage social media presence.
- Troubleshooting computer equipment.
- Developing marketing material.
- Assisting in install/deinstall of museum exhibitions.
- Developing traveling exhibition.

***Collections Management Intern***  
**Logan Museum of Anthropology**  
**Beloit College**  
**Beloit, Wisconsin**  
**May 2003-September 2003**

Performed collections management duties. Work included:

- Assisting in the accession and de-accession of over 500 Melanesian objects.
- Producing inventory reports for hundreds of objects.
- Producing condition reports for hundreds of objects.
- Performing basic conservation on 50 Native American textiles.
- Re-housing 50 Native American textiles.
- Assisting with public programs.
- Managing portions of collections database. (Past Perfect)

***Collections Management Intern***  
**Milwaukee Public Museum**  
**Milwaukee, Wisconsin**  
**August 2002-January 2003**

Performed collections management duties. Work included:

- Revising catalog files concerning specific Native American objects.
- Identifying numerous Native American objects.
- Producing new catalogue numbers for specific Native American objects.

***Collections Management Intern***  
**Phoebe Hearst Museum of Anthropology**  
**University of California**  
**Berkeley, California**  
**January 2002-June 2002**

Performed collections management duties. Work included:

- Assisting in packaging and relocating over 500 Native American baskets.
- Producing inventory reports on hundreds of anthropological collections.
- Producing condition reports on hundreds of anthropological collections.
- Identifying and producing catalog reports of osteological material.
- Assisting in maintaining and adding to collection database. (Past Perfect)
- Rehousing over 1000 objects in the Oceanic collection.
- Rehousing over 500 objects in the African textiles collection.
- Rehousing over 500 wax cylinders of Native American languages.

***Collections Management Intern***  
**Milwaukee Public Museum**  
**Milwaukee, Wisconsin**  
**June 2001-December 2001**

Performed collections management duties. Work included:

- Producing teacher guide pamphlets for special exhibits.
- Coordinating and carrying out children's workshops for special exhibits.
- Locating and identifying misplaced objects in MPM storage and on exhibit.
- Responding to collection inquiries.
- Providing access to collection for researchers.

## **Publications**

- ***"Tools of War."*** Exhibition catalog, 2011. Check it out at:  
<http://www.blurb.com/my/book/detail/2273603>
- ***"Out With the Old, In With the New: Interpreting Culture in the 21<sup>st</sup> Century Museum."*** Ah-Tah-Thi-Ki Museum Quarterly, 2011.
- ***"Surviving to Thriving: An Everglades Economy."*** Ah-Tah-Thi-Ki Museum Quarterly, 2010.
- ***"Trimborn Farm: A Preliminary Analysis of Faunal Remains."*** Programs in Midwestern Archaeology: Southwestern Wisconsin Archaeological Program, 2000-2001.

## **Presentations**

- ***"Digital Technology and Getting in Touch with your Museum Audience"***  
Association of Tribal Archives, Libraries, and Museums, Indigenous Materials Institute, June 5-8, 2011 Durango CO.
- ***"Exhibits 101: The Nuts and Bolts of Exhibit Development"*** Association of Tribal Archives, Libraries, and Museums, Indigenous Materials Institute, June 5-8, 2011 Durango CO.

## Additional Professional Development

- ***KE EMu Fundamentals***. December 1, 2011. Presenter: Debra Miller, Collections Data Coordinator, Milwaukee Public Museum.
- ***Fundamentals of Successful Project Management***. August 5-6, 2011. SkillPath.
- ***NAGPRA for Museums***. July 28, 2010. National Park Service.
- ***Emergency Preparedness and Response Training***. February 25, 2010. Presenters: Barbara Moore and M.J. Davis.
- ***Mastering Microsoft Project***. January 2010. SkillPath.
- ***Writing an Interpretive Plan***. Workshop April 2009. AAM.
- ***Collection Conundrums: Disaster Response and Collections***. April 2009. AAM
- ***Time Well-Spent Photography Workshop***. February 2009. Presenter: Dwight Primiano; Photographer, Conservation Center, New York University.
- ***Conservation of Paper Materials Workshop***, July 2006. Presenter: Chris Del Rae; Head Conservator, Milwaukee Public Museum.
- ***Disaster Response in Cultural Institutions Workshop***, April 2006. Presenter: Spence Stehno; Facilities, Safety, and Project Coordinator, Milwaukee Public Museum.
- ***Web Design Workshop***, March 2006. Presenter: Homer Hruby; Web Developer, College of Letters and Science, UW-Milwaukee.
- ***American Indian Material Culture Identification Workshop***, October 2005. Presenter: Dawn Scher Thomae; Associate Curator/Collections Manager, Anthropology Department, Milwaukee Public Museum.
- ***Digital Imaging Projects Workshop***, April 2005. Presenter: Steven Puglia; Imaging Consultant, Image Constructors LLC. Milwaukee Public Museum.